

# **Brand Guidelines**

Use of logo external

19-06-25 ISSUE 19

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# **Branding Requirements**

### **GENERAL**

There are two BBA logo types, one relating to BBA Agrément, HAPAS and UKTA Certificates and the other to different types of BBA Certificated Schemes.

\*The BBA logos can only be used:

- under licence from the BBA
- in direct association with products or systems covered by a current Certificate
- by holders of these Certificates
- by BBA Approved Installers.
- by Certificate of Competency Holders
- by Certificate holders under any other BBA approved schemes

Use of BBA logos does not extend to other companies which are:

- part of the same corporate group as the Certificate/Approval holding company, or
- named in a Certificate, for example as a supplier.

Particular care must always be taken to avoid the association of the logos with other products or systems or schemes and with claims or information not contained in the BBA document.

\*For BBA Management System Certificate holders separate conditions apply - see pages 8 and 9.

### **IMPORTANT**

The BBA logos, reference to the BBA, Agrément Certificate, BBA publications or similar can only be used as described herein and while the licence to use the logo is valid. The BBA will suspend and / or revoke the licence to use the logo in cases where it considers that its logo is being used improperly and/or in a manner that may mislead. In addition, the BBA may publicise any transgression as it thinks fit.

# GENERAL REFERENCES TO THE BBA AND ITS PUBLICATIONS

Those holding a valid licence from the BBA can use the BBA name, relevant logo and references to the BBA and its publications in connection with their Certificate(s) or Approvals(s), subject to such usage being product, system Approval or scheme specific.

### PRINTING

The logos should be reproduced in Red (Pantone No 185) and Blue (Pantone No 285) or equivalent CMYK. Alternatively, all-black or all-white may be used. Any text and numbering to be inserted into the logo should be in Arial font. For clarity a minimum width of 30 mm is desirable. Master copies of the logos are available from the BBA in electronic format on request by e-mail to: hello@bbacerts.co.uk

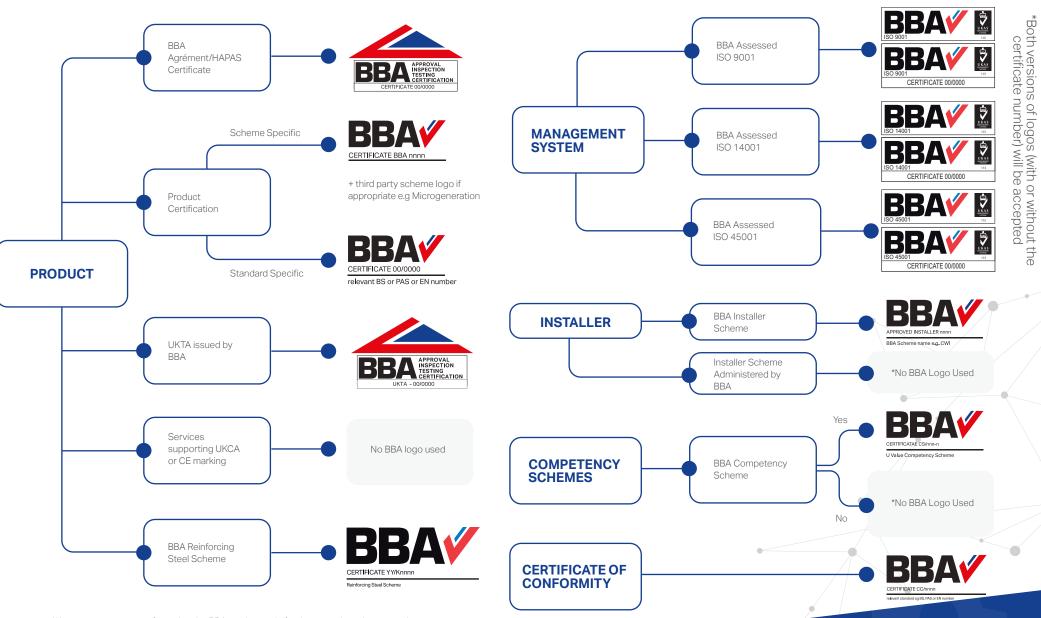
### **OTHER CASES**

Firms selling, installing or using a product or a system which is the subject of an Agrément Certificate cannot use the BBA logo but may declare this fact and reference the BBA in their literature, advertising and websites provided the name of the product and the BBA Certificate holder are stated and it is clear to a reader that the firm itself does not hold the Certificate or is a BBA Approved Installer. Such declarations must relate only and directly to the product or the system which is the subject of the Certificate. Care must be taken to avoid the association of the declaration with other products or systems.

### **GET IN TOUCH**

British Board of Agrément, First Floor, Building 3, Hatters Lane, Croxley Park, Watford, Hertfordshire, WD18 8YG +44 (0) 1923 665300 hello@bbacerts.co.uk www.bbacerts.co.uk

# **BBA Logo Types**



\*However, statements referencing the BBA can be made for those products in connection with their assessments subject to such usage being product or scheme specific

# BBA Agrément, HAPAS and UKTA Certificate holders

An Agrément, HAPAS or UKTA Certificate relates solely to the product or system defined in that Certificate.

Holders should use the Certificate logo shown right as appropriate on:

- or adjacent to, the relevant certificated product or system
- related packaging and labels
- their letterheads, advertisements and technical literature
- 2 their quotations and invoices
- their promotional material
- 2 their websites
- their vehicles





Black logo

889 1000 889 333

White logo

### **ADDITIONAL USAGE**

The relevant Certificate number must be shown directly below the logo as shown right. The name of the product or systems (as given in the Certificate) should be stated directly below the logo where it might be inferred that the Certificate covers other products or systems offered by the Certificate holder. If more than one Certificate is held, the number of each can be listed in an extended box below the BBA logo, as is demonstrated below. To request an expanded logo containing more than one Certificate number, please email clientservices@bbacerts.co.uk.

Where there is a requirement to reference the relevant Product Sheet held within that Certificate, the Product Sheet reference can be listed in an extended box below the BBA logo, as is demonstrated below. To request an expanded logo containing the Product Sheet reference, please email clientservices@bbacerts.co.uk.





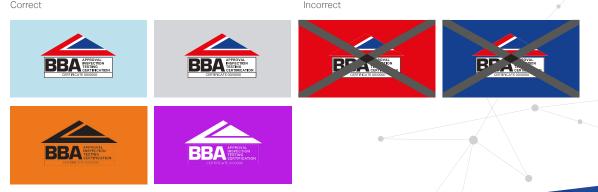


### **ON COLOURED BACKGROUNDS**

Below are examples of BBA logo usage on coloured backgrounds. This does not preclude BBA logo use on other coloured backgrounds so long as the logo and relevant information under the logo are clearly legible.

Correct

Full colour logo



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Some guidance on how this BBA Certificate logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### **LOGO SIZE**



Print recommended minimum size 30 mm wide



130 px

Website minimum size 130 pixels wide

APPROVAL INSPECTION TESTING CERTIFICATION

CERTIFICATE 00/000

BBA

30 mm

### LOGO POSITIONING



The BBA logo should not be more prominent/larger than your own company/organisation logo, but should be clearly legible. attachand/austation/invalae avample (in casiunation/ii

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Letterhead/quotation/invoice example (in conjunction with other certifications).

# **BBA Approved Installers**

BBA Approved Installers may use the BBA logo on their:

- letterheads, advertisements and technical literature
- quotations and invoices
- promotional material
- websites
- vehicles

The relevant Installer number issued by the BBA is to be shown directly below the logo and the name of the scheme shown directly underneath the Certificate number, divided by a line as shown in the adjacent examples.

### **USAGE REFERENCES**



BBA Scheme name e.g. CW I



### **ON COLOURED BACKGROUNDS**

Below are examples of BBA logo usage on coloured backgrounds. This does not preclude BBA logo use on other coloured backgrounds so long as the logo and relevant information under the logo are clearly legible.

Correct

Incorrect







Some guidance on how the BBA Approved Installer logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### LOGO SIZE



Print recommended minimum size 30 mm wide



130 px

Website minimum size 130 pixels wide

30 mm

### LOGO POSITIONING

LOGO

APPROVED INSTALLER nnnn BBA Scheme name e.g. CW I

The BBA logo should not be more prominent/larger than your own company/organisation logo, but should be clearly legible. LOGO

APPROVED INSTALLER nnnn BBA Scheme name eg. CW 1

Letterhead/quotation/invoice example (in conjunction with other certifications).

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# **BBA Management System Certificate holders**

The Certificate holder can use the BBA tick logo and UKAS logo provided they are displayed side by side in a box as shown. These logos can only be used in connection with the Certificate holder's management system award. This logo cannot be used directly or indirectly in connection with a product and cannot be used such that a reader could reasonably assume that a product, or installer, was BBA Approved.

Logos can be displayed on:

stationerypublicity materials.

### **USAGE REFERENCES**



\*Both versions of logos (with or without the certificate number) will be accepted

The logos must normally have a minimum height (excluding the accreditation number) of 20 mm. Any enlargement or reduction should be in the same proportion as the above examples. The logos may appear in either full colour or black versions.

Some guidance on how the BBA Approved Installer logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### LOGO SIZE



Print recommended minimum size 30 mm wide



130 px

Website minimum size 130 pixels wide

30 mm

### LOGO POSITIONING

.OGO



LOGO

The BBA logo should not be more prominent/larger than your own company/organisation logo, but should be clearly legible. Letterhead/quotation/invoice example (in conjunction with other certifications).

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# **BBA Certificate of Competency holders**

A Certificate of Competency relates to the quality system and calculation competency procedures as set out in the BBA scheme document.

The logo may only be used by a Certificate holder (the company, not named individuals) in a context that clearly relates only to the appropriate technical competency and in-house procedural controls as assessed and monitored by the BBA. The use of the BBA logo does not indicate or show any representation by the BBA as far as the software used by the Certificate holder is concerned.

The Certificate holder may not use the logo:

- in relation to a calculation that has been produced outside the assessed scope of competency
- on a brochure or on a website page, adjacent (or otherwise) to U values calculated or a Table of calculated U values that includes one or more values that are not covered by the assessed competency of the Certificate holder

The relevant Certificate number issued by the BBA should be shown directly below the logo and the name of the scheme (as given in the related Certificate) should be shown directly underneath the Certificate number, divided by a line as shown in the adjacent examples.

### **USAGE REFERENCES**





U Value Competency Schem e

### **ON COLOURED BACKGROUNDS**

Below are examples of BBA logo usage on coloured backgrounds. This does not preclude BBA logo use on other coloured backgrounds so long as the logo and relevant information under the logo are clearly legible.

Correct

Incorrect







Some guidance on how the BBA Certificate of Competency 'holder' logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### LOGO SIZE



30 mm

Print recommended minimum size 30 mm wide

CERTIFICATE CS/nnnn-n

BB/

Website minimum size 130 pixels wide

130 px

## LOGO POSITIONING

LOGO



The BBA logo should not be more prominent/larger than your own company/organisation logo, but should be clearly legible. LOGO

X BBBACC X CERTIFICATE CS/nnn-n Utilau Competency Scheme

Letterhead/quotation/invoice example (in conjunction with other certifications).

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# **BBA Certificate of Conformity**

Any such Certificate relates solely to the product that has been conformity tested by the BBA and which is the subject of the Certificate.

Holders may use the BBA logo on their:

- Letterheads, advertisements and technical literature
- Quotations and invoices
- Promotional material
- Websites
- Vehicles

The relevant Certificate number and the number of the Standard against which conformity is being claimed must be stated below the logo. The name of the product (as stated in the Certificate) should also be shown below the logo for clarity as it could be inferred that the Certificate covers other products offered by the Certificate holder that are not subject to BBA FPC.

### **USAGE REFERENCES**

**CERTIFICATE CC/nnnn** 

relevant standard eg BS, PAS or EN number



relevant standard eg BS, PAS or EN number

### **ON COLOURED BACKGROUNDS**

Below are examples of BBA logo usage on coloured backgrounds. This does not preclude BBA logo use on other coloured backgrounds so long as the logo and relevant information under the logo are clearly legible.

Correct

BBAV

Incorrect





Some guidance on how the BBA Certificate of Conformity Holders logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### LOGO SIZE



30 mm

Print recommended minimum size 30 mm wide

relevant standard eg BS, PAS or EN number

CERTIFICATE CC/nnnn

Website minimum size 130 pixels wide

130 px

BBA

# LOGO POSITIONING LOGO </tabl

# **BBA Reinforcing Steel Scheme**

Any such Certificate relates solely to the product that has been conformity tested by the BBA and which is the subject of the Certificate.

Holders may use the BBA logo on their:

- Letterheads, advertisements and technical literature
- Quotations and invoices
- Promotional material
- Websites
- Vehicles

The relevant Certificate number and the name of the Scheme, must be stated below the logo.

### **USAGE REFERENCES**





### **ON COLOURED BACKGROUNDS**

Below are examples of BBA logo usage on coloured backgrounds. This does not preclude BBA logo use on other coloured backgrounds so long as the logo and relevant information under the logo are clearly legible.

Correct

Reinforcing Steel Scheme

Incorrect





Some guidance on how the BBA Reinforcing Steel Scheme Certificate Holder's logo can be applied to printed material and websites. These examples are for guidance only. Should you require further information, please contact us.

### **LOGO SIZE**



30 mm

Print recommended minimum size 30 mm wide

CENTIN



Website minimum size 130 pixels wide

X

130 px

### LOGO POSITIONING

LOGO



The BBA logo should not be more prominent/larger than your own company/organisation logo, but should be clearly legible. LOGO

Letterhead/quotation/invoice example (in conjunction with other certifications).

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# Thank you

For all enquiries, please contact hello@bbacerts.co.uk